



# MINUTES

## LA MESA COMMUNITY PARKING COMMISSION

Tuesday, April 17, 2018

### **1. CALL TO ORDER**

The meeting of the La Mesa Community Parking Commission was called to order by Commissioner McCune at 5:31 p.m. in the City Council Chambers located at 8130 Allison Avenue, La Mesa, California, 91942.

### **2. ATTENDANCE**

Members Attending: Commissioners Baron, Franklin, Kern, McCune

Members Absent: Commissioner Shea

Staff Attending: Chris Gonzales, Kerry Kusiak

### **3. APPROVAL OF THE MINUTES OF NOVEMBER 21, 2017**

Commissioner Baron made a motion to approve the minutes. Commissioner Kern seconded the motion. The motion carried, 4-0, with Commissioners Baron, Franklin, Kern, and McCune voting in favor and none opposed.

### **4. WRITTEN COMMUNICATIONS**

None

### **5. PUBLIC COMMENT (NON-AGENDA ITEMS)**

None

### **6. INFORMATIONAL ITEMS**

Mr. Gonzales reported that the Parking Commission Work Plan for 2019 was approved by Council in February 2018 without modification.

## **7. OLD BUSINESS**

### **a. Downtown Parking Fund Available Balance**

Mr. Gonzales reported available balance in the Downtown Parking Fund was \$232,000 at the end of Period 8 of the 2017-18 Fiscal Year.

### **b. Update on Parking Commission Work Plan for 2019**

Mr. Gonzales provided the Commission with background on the work plan for 2017-18, which was reviewed and approved by Council in July 2017 and ratified by the Commission in August 2017. The Council has requested that work plans for subsequent fiscal years be presented to Council in February, well in advance of the start of the fiscal year. Staff made minor modifications to the work plan reflecting tasks pending or completed and asked that the Commission consider the addition of any goals for FY 2018-19. Commissioner Kern moved to add to Research & Evaluation of EV Charging Stations to the work plan. Commissioner Shea seconded the motion. The motion carried, 4-0, with Commissioners Baron, Kern, McCune and Shea voting in favor and none opposed.

### **c. Update on Smart Parking Meters and Sensors**

Mr. Gonzales reported that the physical installation began March 12, 2018. The meter mechanisms and sensors were installed but the sensors have not been turned on due to a technical problem that the vendor, IPS, will be working to resolve over a two to three week period. Once the problem is resolved, the sensors will be activated and the pay-by-app feature and mobile pay will also be activated. He then showed the Commission features of a new webpage that is being produced to inform the public about the features of the system and how to use them, including maps, instructional videos and infographics. When complete, the web page will be available from the City's website and linked to various parking-related pages.

### **d. Update on Electric Vehicle Charging Stations**

Mr. Gonzales reported that research on these stations is underway and ongoing. He discussed a possible site in the Allison Avenue lot and some preliminary investigation into the feasibility of that location, which would involve significant expense to upgrade electrical infrastructure. He indicated he will gather more information and report back at a later date.

## **8. NEW BUSINESS**

### **a. Funding for Gateway Sign Outreach and Design**

Public Works Director, Richard Leja, addressed the Commission regarding a City Council objective to investigate option for designing and installing a gateway sign in the Downtown vicinity. He explained that some technical assessments have already been done but that the time had come to procure the assistance of a sign designer to work with the City on additional key elements, such as design, aesthetics, or location. He proposed the utilization of \$17,500 from the Downtown Parking Fund to retain the services of the firm Graphic Solutions for artistic and technical services and facilitation of community meetings. Mr. Gonzales added that use of parking funds for this purpose is allowed under the municipal code.

Commissioner McCune asked if several designs would be included in the Graphic Solutions proposal. Mr. Leja said that several design alternatives, location alternatives and 1-2 public meetings are included in the proposal. Commissioner Kern asked if more than one company had been considered. Mr. Leja said some outreach had been made to other firms but that Graphic Solutions has both the artistic skills develop design alternatives and the technical skills to support fabrication of the sign itself. Commissioner Baron asked for additional information on Graphic Solutions' task of locating the sign. Mr. Leja confirmed that location recommendations are part of their scope of work. Commissioner Franklin asked if Graphic Solutions fabricates signs. Mr. Leja stated they do not fabricate but are experienced working with fabricators. Commissioner Franklin what a gateway sign may ultimately cost. Mr. Leja gave a range of between \$150,000 and \$400,000 and that the City will be looking for grants to help cover that cost.

Commissioner McCune made a motion to recommend to Council the expenditure of \$17,500 from the Downtown Parking Fund to fund the scope of services proposed by Graphic Solutions for the community outreach and design services for the downtown gateway sign. Commissioner Kern seconded the motion. The motion carried with Commissioners Baron, Franklin, Kern, and McCune voting in favor and none opposed.

#### **9. ADDITIONS TO NEXT AGENDA**

None

#### **10. ADJOURNMENT**

The meeting was adjourned at 6:01 p.m. until May 15, 2018.