



## **Pete Palermo Scholarship Fund Program Guidelines and Application**

The City of La Mesa recognizes the value of participation in recreational programs for youth and teens. In an effort to make its recreational programs available to the widest range of La Mesa residents. The City of La Mesa has approved the following guidelines for providing financial assistance to those who wish to participate in a City recreation program and are requesting assistance with the program fees.

- There is limited amount of funding available. Scholarships will be awarded on a first-come, first-served basis.
- Individuals who have not participated or received scholarships assistance in the past year will receive priority of individuals who have received assistance in the past year
- Financial assistance will be approved and provided only on the basis of meeting the guidelines provided by the U.S. Department of Housing and Urban Development (H.U.D.).
- All information on the application will be considered confidential and will be used only to determine eligibility for the scholarship.
- Participants must be residents of the City of La Mesa.
- The calendar year begins January 1 through December 31.
- Qualifying La Mesa families will receive a credit for one class per child, 17 years or younger, per session, not to exceed \$60.00. Families will only pay for costs that exceed \$60.00. If the entire \$60.00 is not used, it cannot be refunded, transferred to another child, or used for a different session. You may apply for a scholarship twice during a calendar year.
- One week prior to class:
- Customer may request a change, transfer or refund no later than one prior to start date. A \$10 processing fee (per person, per enrollment) will be deducted. No cancellation will be deducted if customer places refund as a credit on their account. Credit will be valid for one year from date of issue and may be applied to another recreation enrollment, facility rental or park permit. The scholarship funds received are NOT refundable.
- Less than one week prior to class:
- Requests for changes, refund or credits may be granted if the slot can be filled by another customer on a waiting list. If the slot can be filled, the request will be prorated and processing fee of \$10 will be deducted.

### **Application Process:**

Complete a scholarship application and registration form. If you do not qualify based on these guidelines, but there are other circumstances you would like us to consider, attach an explanatory letter.

Applicants will be required to verify residency and economic need. Please see income eligibility guidelines on the next page along with the required documentation. Applications are not considered complete without documentation.

Completion and submission of this request does not guarantee approval. **You will be contacted within 1 week of applying to inform you of your scholarship status. Scholarships are not retro-active** Please be advised that a delay in submitting this application could result in the applicant not getting into a program/class that fills quickly.



**Verification of Income Eligibility**  
**(Household Income Limits per HUD FY 2019)**  
**San Diego County**

<b>Household Size</b>	<b>Monthly</b>	<b>Annual</b>
1	\$3,121	\$37,450
2	\$3,567	\$42,800
3	\$4,012	\$48,150
4	\$4,458	\$53,500
5	\$4,817	\$57,800
6	\$5,175	\$62,100
7	\$5,529	\$66,350
8	\$5,887	\$70,650

**Please submit the following items:**

- ◇ Completed Scholarship Application
- ◇ Registration Form
- ◇ Proof of residence (i.e. Utility bill, Government-issued photo ID, Residential lease/mortgage statement)
- ◇ Two (2) copies of the most recent paystubs / (per person) **OR**
- ◇ Most recent Federal Income Tax form / **OR**
- ◇ Proof of current Social Security benefits (SSA Benefit statement or SSA-1099) / **OR**
- ◇ Proof of disability pay (SSI)