



BACKFLOW PREVENTION PROGRAM REIMBURSEMENT INSTRUCTIONS

In an effort to reduce sewer system backups, La Mesa properties with building plumbing fixtures situated less than two feet above the nearest upstream manhole cover, will be required to install a sewer backwater valve on the building sewer lateral serving the property. It is the City of La Mesa's policy to review permit applications and plan check submittals for private improvement projects to determine if the requirement applies to your home or business. Engineering plan check staff can provide more specific information.

If you are required to install the device, you may be eligible for reimbursement of one-half the cost of installation, up to \$1,500. To qualify for the reimbursement, the following conditions must be satisfied.

Checklist of Steps

- 1. Three written estimates must be submitted
- 2. Completed Backflow Prevention Program Agreement must be submitted
- 3. Notice to proceed must be received
- 4. Licensed plumbing contractor should be hired
- 5. Plumbing permit must be issued
- 6. Copy of signed inspection card must be submitted
- 7. Proof of payment from property owner to contractor along with an itemized invoice from contractor showing a description of services, including a breakdown of the labor costs and parts for the backwater valve must be submitted

Documentation must be received by the program administrator before any reimbursement will be issued

The program administrator can be contacted at: City of La Mesa
Backflow Prevention Program
8130 Allison Avenue
La Mesa, CA 91942
619.667.1338

Explanation of Steps

1. Three written estimates must be submitted. The property owner should obtain three written price estimates from three different licensed plumbing contractors for the supply and installation of a sewer backwater valve with covered access box and two cleanouts, one on each side of the backwater valve (see the Backwater Valve Assembly Detail attached). The contractor must be licensed by the State of California and possess a valid City of La Mesa business license.

Under certain circumstances, less than three estimates may be accepted by program staff. If you are submitting less than the required three estimates, you must obtain prior approval from the program administrator in order to receive reimbursement. Contact the administrator listed above for more information about this requirement.

2. Completed Backflow Prevention Program Agreement must be submitted. Complete and return the Backflow Prevention Program Agreement Form (attached). Reimbursement will not be authorized until the completed form is received at the above address or at La Mesa City Hall, located at 8130 Allison Avenue.



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3. Notice to proceed. Once the estimates and signed agreement have been received by the program administrator and reviewed, a notice to proceed will be given. The notice serves as your guarantee that funding has been set aside specifically for the installation of a backwater valve at the property.
4. Licensed plumbing contractor should be hired. Once the notice to proceed is received from the City with the approved dollar amount, the property owner should hire the appropriate licensed plumbing contractor for the installation of the backwater valve. The contractor must be licensed by the Contractors State License Board (www.cslb.ca.gov or 800.321.CSLB) and have a City of La Mesa business license (619.667.1118) before any work is performed.
5. Plumbing permit must be issued. A plumbing permit will be required at an additional cost. The cost will be added to the existing permit and will follow the same guidelines for final inspection. Contact the Building Division at 619.667.1176 at least one day in advance to schedule a final inspection.
6. Copy of signed inspection card must be submitted. The property owner should request a copy of the signed-off inspection card following final inspection of the backwater valve installation by the City Building Inspector. A copy of the signed inspection card must be sent to the program administrator.
7. Proof of payment from property owner to contractor must be submitted. The property owner must pay the plumbing contractor for the work and obtain an itemized invoice showing a breakdown of the costs and the payment amount. It is the property owner's responsibility to ensure that proper documentation is obtained. Bills mailed directly to the City will not be paid. The invoice must include at a minimum the following information:
 - Contractor's name, State license number and contact information
 - Date and location (property address) that the work was performed
 - Description of services, materials and labor including breakdown of specific costs
 - Payment amount and check number or credit card information

Proof of payment is required to qualify for reimbursement. Proof must include a copy of both front and back of the canceled check used for payment or a copy of credit card receipt or statement and a copy of the paid plumbing invoice. The City cannot authorize reimbursement without sufficient proof of payment from the property owner to the contractor. The City reserves the right to reject documentation that is considered to be insufficient.

For more information about the Backflow Prevention Reimbursement Program, please contact the program administrator in the City of La Mesa Public Works/Engineering Department at 619.667.1338.

BACKFLOW PREVENTION PROGRAM AGREEMENT

For and in consideration of the installation of backflow prevention devices, I do hereby, for myself, my heirs, executors, administrators and assigns, release and forever discharge the City of La Mesa, its elected officials, officers, agents, assigns, servants, employees, engineers and contractors from any and all claims, demands, actions, causes of action, suits, damages, losses and expenses of whatsoever kind or nature, for anything that may occur on account of the installation of or failure to maintain by the property owner, the backflow prevention device at _____, La Mesa, California.

It is further understood and agreed that any payment for the installation of the backflow prevention device is not to be considered as an admission on the part of said City or its agents of any liability whatsoever. I also agree that in order to receive payment for the approved installation fee, I must adhere to the guidelines set forth. I agree to provide the City Building Inspector access to the property to inspect the installation, and understand that I must have the backflow prevention device installed according to building and plumbing codes. In addition, I acknowledge that I have read and understand the accompanying information. I also recognize that the installation of the device is for the purpose of assisting in the protection from sewer backup damage and does not represent nor does the City guarantee or will assume any liability whatsoever in the event backup occurs.

I now state that the only consideration for my signing this Agreement is the installation of a backflow prevention device as stated above; that no other promise or agreement of any kind or nature has been made with me by said City or its agents to cause me to sign this Agreement, and that I fully understand the meaning and intent of this instrument.

Signed and dated this _____ day of _____, 20_____.

Name of Property Owner (Print)

Property Owner Signature

Mailing Address (if different from above)

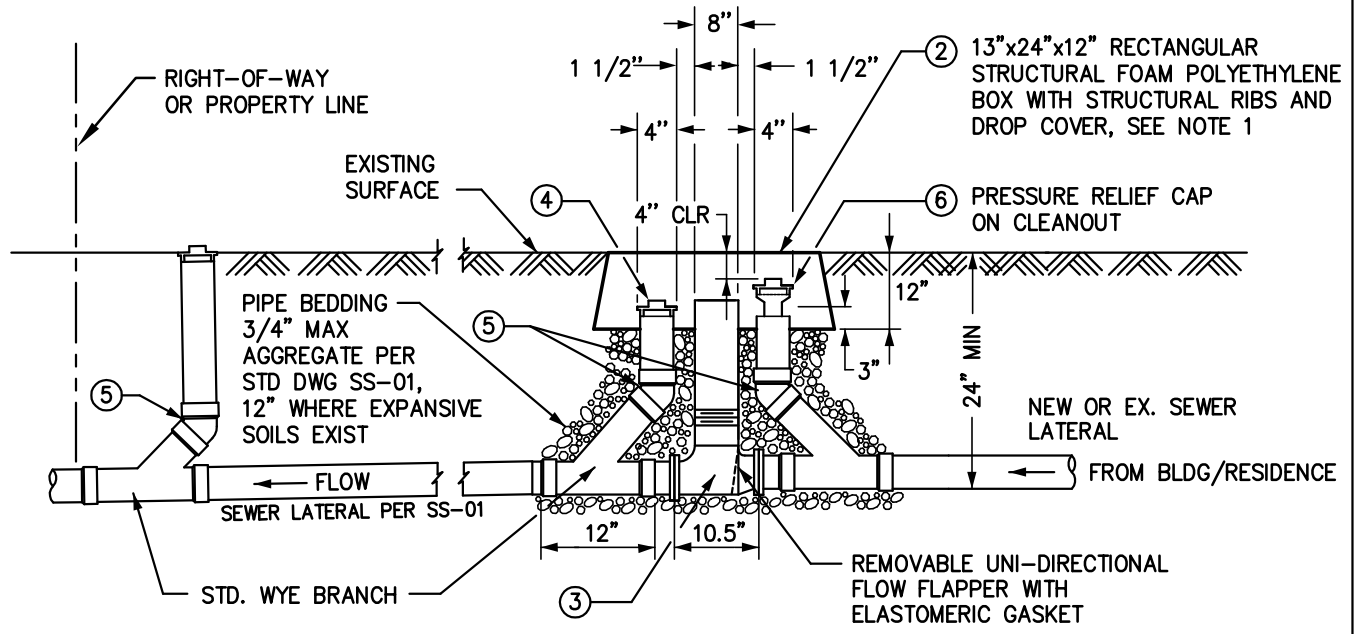
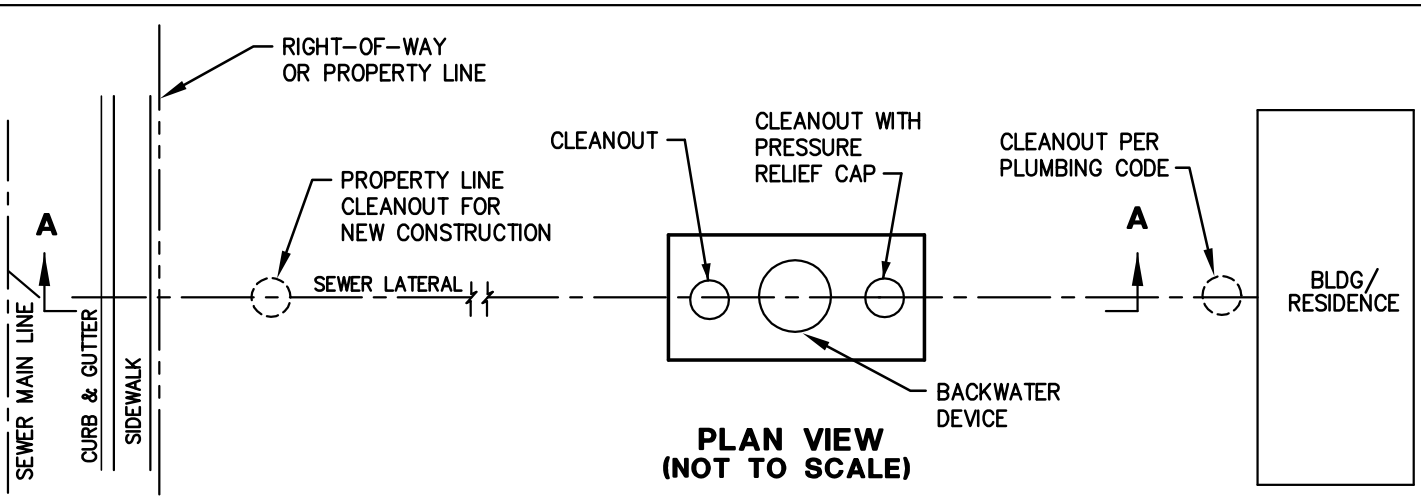
City, State, Zip

Phone

Approved by

Date

Email (optional)

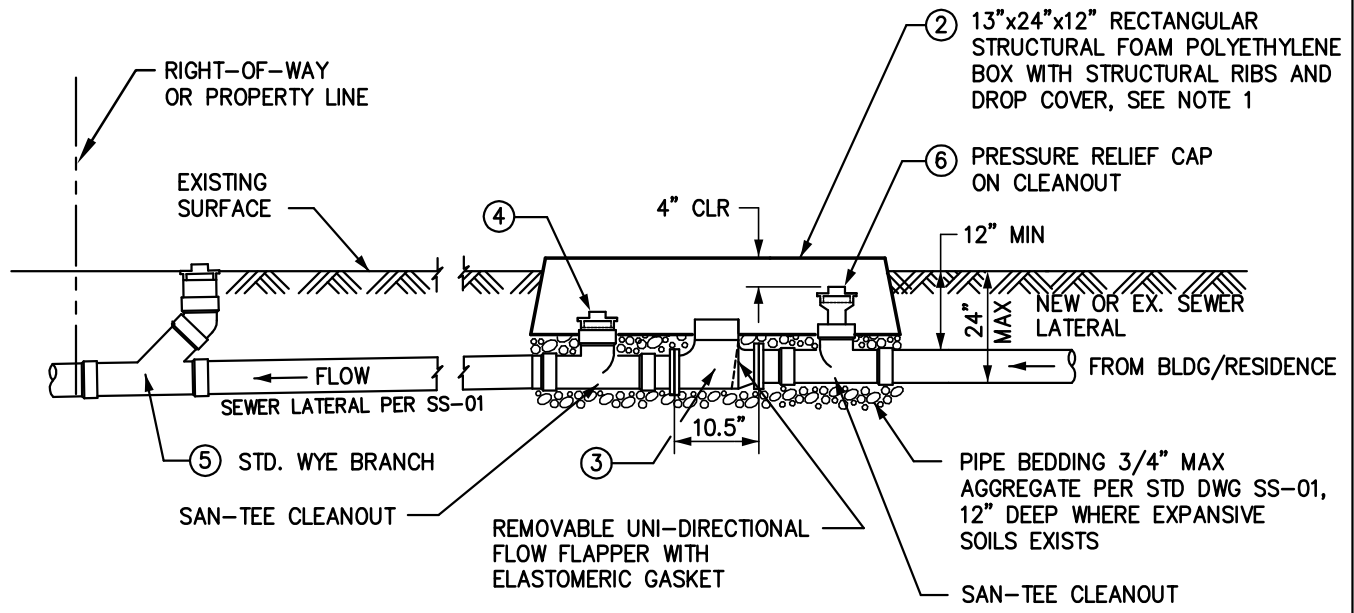
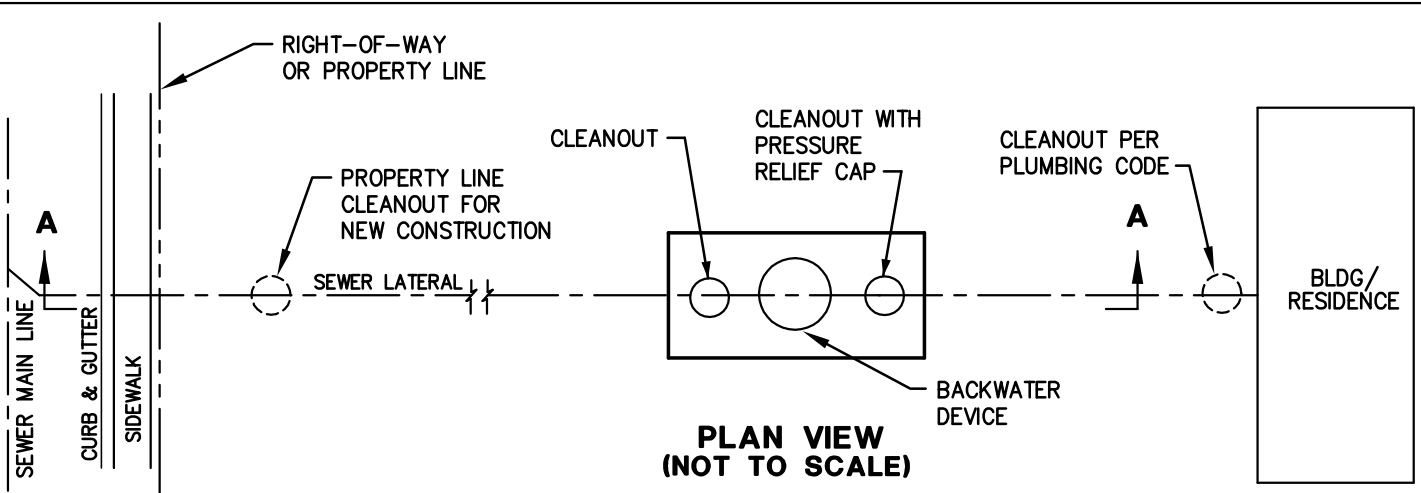


**SECTION A-A
(NOT TO SCALE)**

NOTES:

- ① WHEN BACKWATER DEVICE IS INSTALLED IN THE DRIVEWAY, ALLEY OR STREET, TRAFFIC RATED BOX AND LID IS REQUIRED.
- ② INSTALL VALVE BOX SO THAT IT IS FLUSH WITH EXISTING PAVEMENT OR SIDEWALK SURFACE AND 1" ABOVE GRADE WHEN INSTALLED IN LANDSCAPE AREA.
- ③ PVC BACKWATER DEVICE AND ATTACHED PARTS SHALL BE PER UNIFORM PLUMBING CODE (U.P.C.) AND APPROVED BY BLDG DEPT.
- ④ CLEANOUT PLUG (ABS) THREADED.
- ⑤ STANDARD 45° BEND.
- ⑥ CLEANOUT WITH AN APPROVED PRESSURE RELIEF CAP.
- ⑦ ALL PIPING SHALL BE PER U.P.C. 710.0: SCHEDULE 40 PVC OR ABS

Revision	By	Approved	Date	CITY OF LA MESA - STANDARD DRAWING	
				City Engineer	Date
				DRAWING NUMBER	LMSD S1



NOTES:

- ① WHEN BACKWATER DEVICE IS INSTALLED IN THE DRIVEWAY, ALLEY OR STREET, TRAFFIC RATED BOX AND LID IS REQUIRED.
- ② INSTALL VALVE BOX SO THAT IT IS FLUSH WITH EXISTING PAVEMENT OR SIDEWALK SURFACE AND 1" ABOVE GRADE WHEN INSTALLED IN LANDSCAPE AREA.
- ③ PVC BACKWATER DEVICE AND ATTACHED PARTS SHALL BE PER UNIFORM PLUMBING CODE (U.P.C.) AND APPROVED BY BLDG DEPT.
- ④ CLEANOUT PLUG (ABS) THREADED.
- ⑤ SAN-TEES ARE ALLOWED WHERE ID IS LESS THAN 24" DEEP.
- ⑥ CLEANOUT WITH AN APPROVED PRESSURE RELIEF CAP. CAP SHALL NOT PROJECT INTO THE SEWER LATERAL CROSS SECTIONAL AREA.
- ⑦ ALL PIPING SHALL BE PER U.P.C. 710.0: SCHEDULE 40 PVC OR ABS

Revision	By	Approved	Date	CITY OF LA MESA - STANDARD DRAWING	City Engineer _____ Date _____